



NOTICE OF BOARD MEETING

01.09.2023

To,

The Board of Directors
Jagan Lamps Limited
Narela Piao Manihari Road,
District-Sonipat-131028, Haryana

Sub: Notice of Board Meeting to be held on 01.09.2023

Dear Sir(s),

Shorter Notice is hereby given that next meeting of the Board of Directors No. FY 06/2023-24 of the Company scheduled to be held on Friday the 01st day of September, 2023 at 11.00 A.M. at the registered office of the Company at Narela Piao Manihari Road, District-Sonipat-131028, Haryana to transact the business listed in the agenda attached with this notice.

Please find enclosed agenda and notes of agenda for the meeting.

Kindly make it convenient to attend the meeting.

Yours faithfully,
For Jagan Lamps Limited

Sd/-
Ashish Aggarwal
Managing Director
DIN: 01837337



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| AGENDA OF THE BOARD MEETING |
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Agenda for the Board Meeting of Jagan Lamps Limited to be held on **01.09.2023**:

| AGENDA ITEMS / MATTERS TO BE DISCUSSED AT THE MEETING | |
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| S. No. | Item/ Matters |
| A. INTRODUCTORY MATTERS | |
| 1. | To elect the Chairman of the Meeting |
| 2. | To grant leave of absence. |
| 3. | To confirm the quorum present at the meeting. |
| 4. | To confirm the minutes of last Board Meeting, dated 12.08.2023 of the Company. |
| B. MATTERS FOR NOTING, DISCUSSION AND APPROVAL | |
| 5. | To consider and for the approval of Directors' Report for the Financial Year 2022-23 |
| 6. | To appoint a director in place of Mrs. Rekha Aggarwal, Director of the Company who retires by rotation and being eligible, offers himself for re-appointment |
| 7. | To convene 31st Annual General Meeting of the company |
| 8. | To appoint a Scrutinizer for the 31 st Annual General Meeting |
| 9. | To grant of authorization for filing application for obtaining and registration of advance licence |
| C. OTHER MATTERS | |
| 8. | Any other matter with the permission of the Chair. |
| 9. | Vote of thanks. |



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| NOTES OF AGENDA OF THE BOARD MEETING DT. 12.08.2023 |
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A. INTRODUCTORY MATTERS

Item no.1: To elect the Chairman of the Meeting:

The Board is requested to elect the Chairman, who shall preside over this Board meeting.

Item no.2: Leave of absence:

The Board Meeting is required to grant leave of absence, if any, to the Board of Directors who will not be available to attend the meeting. The directors may apply for leave of absence in the prescribed format of the Company.

Item no. 3: Quorum present at the meeting:

The quorum shall present in the meeting as per the Companies Act, 2013 and Articles of the Company.

Item no.4: To confirm the minutes of last Board Meeting, dated 12.08.2023 of the Company:

The minutes of the previous meeting of the Board of Directors Meeting and NRC Meeting dated 12.08.2023 are to be read & confirm by the Chairman of the meeting.

B. MATTERS FOR NOTING, DISCUSSION AND APPROVAL

Item no. 5: To consider, discuss and approve the Directors' Report of the Company for the Financial Year 2022-23:

The Board will consider, discuss and approve the Directors Report of the Company for the Financial Year 2022-23.

Item no. 6: To appoint a director in place of Mrs. Rekha Aggarwal, Director of the Company who retires by rotation and being eligible, offers himself for re-appointment



The Board will consider, approve and appoint a Director in place of Mrs. Rekha Aggarwal, Director of the Company who retires by rotation and being eligible, offers himself for re-appointment

Item no. 7: To convene 31st Annual General Meeting of the company

The Board will decide and fix the date of forthcoming Annual General Meeting of the Company and authorise to issue of Notice to the shareholders of the Company.

Item no. 8: To appoint a Scrutinizer for the 31st Annual General Meeting

As the Board aware that Scrutinizer is an examiner, inspector or an investigator who observe carefully the whole process of voting on behalf of Company in an Independent manner. He/She is responsible for monitoring the entire process of e-voting.

According to Section 108 the Company needs to appoint Scrutinizer for E-voting process of 31st Annual General Meeting. The board request to consider and appoint M/s Mehak Gupta & Associates, Practicing Company Secretary firm as Scrutinizer for conducting E-voting in AGM.

Item no. 9: To grant of authorization for filing application for obtaining and registration of advance licence

The management observed that the authorization for advance licensing is required repeatedly. Therefore, it is proposed to pass a resolution for authorizing in this respect for a financial year or until it is required a fresh approval.

OTHER MATTERS

Item no. 10: Any other matter with the permission of the Chair.

To discuss any other matter with the permission of the Chair.

Item no. 11: Vote of Thanks:

To thanks the Chair and close the meeting.